



## OVERVIEW

- Established in 2008
- Ensure policy compliance and data integrity
- Owned (non-profit) rentals
- Rent supplement
- Program reporting and monitoring
- Properties and Sales
- Heat Subsidy

## PROGRAM MONITORING

## RENTAL HOUSING

- 5,522 properties province wide
- Policy review and development
- Policy support to regional delivery
- Program analysis
- Rent calculations (RGI) issues
- Northgate testing and training support
- Liaise with Residential Tenancies
- Education incentive

## RENT SUPPLEMENT

- 1,385 private rental properties province wide
- Commitment control
- New RS properties (400 in 2008/09)
- Delivery of special needs (80)
- Schedule A Agreement renewals (180)
- Rent Supplement Policy
- Liaise with Landlords
- Rental increase review and approval
- Monitoring vacancy and turnover
- Budget monitoring

## REPORTING

- 52 Standard Reports (developed)
  - Applications
  - Rents (arrears, renewals, direct deposits ...)
  - Vacancies
  - Properties
- Distribution to regions
- Distribution to executive
- Follow up with regions on data findings

## MONITORING

- Delivery by regions
- Monthly arrears
- Lease renewals
- Rent calculations (RGI calculator)
- Direct deposits
- Special requests from executive
- Central/Western monitored through regional program monitor

## PROPERTIES AND SALES

- Land bank
- Land sales (commercial)
- Land divesture
- Residential property sales
- Property queries and research
- Rent supplement market evaluations
- Appraisal services and analysis
- Leases

## HEAT SUBSIDY

- Policy and procedures
- Annual reporting and analysis
- Recent harmonization of program
- Update property descriptors (new, conversions)
- Support to regions

## DEPARTMENT POSITIONS

Team Leader  
Clerical  
Managers  
Officers



Team Leader: Rod Byrne  
rkbyrne@nlhc.nl.ca

2nd Floor, Sir Brian Dunfield Building  
P.O. Box 220, 2 Canada Drive  
St. John's, NL A1C 5J2

(709) 724-3030

February 2011

# PROGRAM MONITORING

NL Housing's  
Rental Housing Program  
Rent Supplement Program  
Properties and Sales

